

## EXECUTIVE SUMMARY

### Second Amendments – Gallagher Bassett and Partner 16-158C – Miscellaneous Environmental Consulting Services

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#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the Second Amendments to the Agreements with Gallagher Bassett Services, Inc. and Partner Assessment Corporation which extends the terms of their respective agreements for the provision of Miscellaneous Environmental Consulting Services pursuant to Request for Proposal (RFP) 16-158C through November 30, 2021. The original agreements were approved on November 1, 2016, for an initial term of three (3) years through November 30, 2019, with an option for two (2) additional, one (1) year renewal periods. The First Renewal and additional spending authority was approved by the School Board on July 23, 2019.

There is no additional spending authority being requested.

#### **Goods/Services Description**

##### **Responsible: Environmental Health & Safety (EH&S)**

This Bid is utilized by Environmental Health & Safety (EH&S) department to provide testing, sampling, hazardous assessments, inspections, surveillance, monitoring, and other consulting services for asbestos, lead-based paint, mold-indoor air quality, radon, drinking water, and additional Industrial Hygiene services throughout the District. This includes typical operational needs and the District's SMART Program.

These environmental services will allow the District to comply with Environmental Protection Agency (EPA), Asbestos Hazard Emergency Response Act (AHERA), State of Florida Department of Environmental Protection (FDEP), Florida Department of Health (FDOH), and Broward County regulations for the identification and management of hazardous materials. AHERA regulations require visual inspection of known asbestos-containing materials on a routine basis. EPA, FDEP, and County regulations require testing of building materials for the presence of asbestos prior to renovation or demolition activities that may disturb the materials. If asbestos-containing materials are identified, actions are taken to remove prior to the renovation or demolition project. FDOH and EPA requirements and guidelines on radon and drinking water. The District's SMART program has a significant number of school projects related to the demolition, renovation, and repairs of schools across the county. Inspection and surveillance of asbestos abatement and mold remediation projects will be required in many of these schools before construction can proceed. Radon and drinking water sampling maybe be required prior to occupancy.

The request to renew the contract and will ensure there are no lapses in coverage in the services provided, specifically supporting the SMART program for the removal of hazardous building materials (asbestos and lead-based paint) and the AHERA Management Plans.

#### **Procurement Method**

##### **Responsible: PWS**

The solicitation for this RFP ran from June 10, 2016 through July 13, 2016, where one thousand one hundred forty-one (1141) vendors were notified, and forty-two (42) vendors downloaded the RFP documentation. Procurement & Warehousing Services (PWS) received eight (8) responses. The Bid was awarded to the five (5) vendors who have complied with the terms, conditions, and specifications of the RFP. Including more than one (1) awardee allows for continuity of services if any vendor cannot comply with delivery requirements, specifications, or in emergency cases.

Among the awarded vendors, Air Quest Environmental, Inc. is a certified Small/Minority/Women Business Enterprise with the District.

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**Financial Impact**

**Responsible: PWS and EH&S**

Due to the uncertainty of the COVID-19 pandemic and subsequent reopening of schools affecting possible changes to the SMART program construction schedule, no change in spending authority is being requested at this time. If EH&S observes that SMART construction schedules are being pushed forward resulting in an increase in anticipated work for the next term, the District may need to request additional spending authority at a later date.

At this time, approximately \$2,240,000 has been appropriated to the consultants for various Survey/assessment or abatement/remediation projects to support EH&S, Physical Plant Operations request, and the SMART program related to AHERA management, maintenance of facilities, water intrusion events, radon management, drinking water evaluations, SMART construction support, and additional Industrial Hygiene services throughout the District. Ninety-two (92) separate abatement projects for asbestos and/or mold were completed at eighteen (18) different schools and three hundred two (302) separate pre-renovations surveys were completed in support of the SMART projects since the start of this contract.

There is no additional financial impact to the District. Please see the breakdown below:

Historical average monthly expenditures		\$	50,900
Number of months requested for renewal	x		12
Estimated forecasted spend		\$	610,800
Current unused authorized spending		\$	565,415

PWS performed a market benchmark with sister School Boards and no comparable contracts were found. PWS and EH&S agreed that exercising the last renewal of this Bid is to the best interest of the District.

**Financial Impact Table:**

Action	Date	Term (years)	Amount
Original Spending Authority Request	11/1/2016	3	\$ 1,000,000
Additional Spending Authority	6/12/2018		\$ 580,000
1 <sup>st</sup> Renewal + Additional Spending Authority	7/23/2019	1	\$ 1,225,000
2 <sup>nd</sup> Renewal	10/20/2020	1	
<b>New Total Contract amount</b>		<b>5</b>	<b>\$ 2,805,000</b>

PWS is responsible for the management of the District contracts' spending authority. This action is performed through the unique Bid ID issued per solicitation, which only has a new number assigned when a new solicitation is awarded. In a renewal, the original Bid ID assigned to the contract does not change, therefore spending authority analysis is performed in its totality.

Funding for this Bid will come from the EH&S operating budget and the SMART program construction project budgets depending on the origin of the work. The amount requested was determined based on the EH&S Department requirements to satisfy the District's typical day-to-day operational needs, a comparison of expenditures from the current bid term. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the contract award amount.